

Job Advert:

Targeted Lung Health Check Team Lead Respiratory Nurse

Location:

Working with: Clinical Lead Nurse for Education and Training, Head of Nursing and Operations, TLHC Nursing Teams, TLHC Operational Managers, InHealth Intelligence Operations Director, TLHC Bookings Team Leaders, TLHC Senior Failsafe Officer, Mobile CT Teams, Mobile Planning and Transport Teams, IT, TLHC Clinical Governance Teams, Primary and Secondary care providers, external providers, Public Health England, cancer networks and charities

Introduction:

The overall purpose of the Lung Cancer Screening Programme is to enable the early detection of lung cancer to save lives. The targeted lung health check (TLHC) has been implemented throughout the UK in areas identified with high disease prevalence where significant impact can be made from the recognition of early-stage lung cancer & offering curative treatment.

We have an exciting opportunity for an experienced respiratory nurse to join our established nursing team as the Team Lead for our Targeted Lung Health Check Programme in Sussex and Surrey. This role will be fundamental to the delivery and running of a high quality and effective service which will identify asymptomatic people, providing early diagnosis of both lung cancer and other lung diseases.

You will provide clinical expertise and assist the operations manager in leading the nursing team to organise and deliver services that are joined up and provide seamless care. You will be responsible for the day-to-day running, coordination and delivery of the lung health check service to include line management duties of the nursing team.

You will work closely with the Clinical Lead, HON and our commissioners to provide and ensure the continual professional development and overall performance of the nursing team to ensure that the services we provide to our patients are of the highest possible standard, supporting the nursing team to deliver a TLHC programme both virtually and face to face which is delivered in accordance with the National Standard protocol and framework.

You will play an active role to share your clinical expertise working collaboratively with the clinical team by attending weekly screening review meetings. Where applicable this may include overseeing the timely and accurate management of all nodules and 24 m recall incidental findings. You will have an opportunity to be part of a collaborative team of pioneers delivering and developing pilot programmes nationally with the aim to inform and contribute towards the ultimate creation and delivery of a successful national screening lung cancer programme.

Job description

Most of our established current programmes cover a large regional and geographical area so candidates must be prepared and willing to travel to all agreed mobile clinics for their agreed area. More information can be provided on this at interview.

Our nursing team provides a 7-day service with bank holiday working included across all programmes. Candidates must be adaptable around mobile working and willing to work 12-hour shift patterns as our standard working pattern. This role offers flexible office working hours as well as undertaking regular patient clinics to provide supervision, cover for sickness and annual leave as required.

What you will do:

- Ensure that the services we provide to our patients are of the highest possible standard through the demonstration of clinical expertise.
- Be a highly visible clinical role model leading by example.
- Assist the operations manager with the day to day running of the nursing service and assist with line management responsibilities as agreed per programme.
- Ensure a competent and confident nursing team by facilitating opportunities for shared learning in the workplace.
- Utilise and share clinical assessment skills and expert knowledge of the TLHC pathway from the patient's perspective to the nursing team to ensure the service provides seamless care and a competent workforce.
- Work collaboratively with the clinical team and represent InHealth attending weekly screening review meetings to ensure the timely and accurate management of nodule surveillance and 24 m incidental findings pathways where applicable.
- Remain abreast of the developments in clinical practice and represent InHealth by attending stakeholder/commissioning and clinical meetings as required to inform and contribute to shared learning and findings to support the continual development and improvement of services.
- Troubleshoot clinical issues experienced in clinic, which have been escalated by the nursing team and escalate all operational issues directly to the operations manager.
- To inform the operations manager of the necessary equipment required and ensured this is maintained to ensure safe and efficiently run clinics.
- Assist the Clinical Lead and HON to put remedial actions in place to assist underperforming areas.
- Assist the HON with the advice needed to reduce and report risks.
- Support the Clinical Lead and HON in the development and delivery of policies, procedures, protocols and guidelines and undertake clinical audit in collaboration with multidisciplinary colleagues across our shared care organisations.

What you will be responsible for:

General:

- Act as a role model across the TLHC programmes, promoting and demonstrating the standards of care and behaviours expected.
- Contribute to the organisation of multi-disciplinary, patient centred care.
- Facilitate patient and carers to take an active role in care given.

Job description

- Responsible for assessing and recognising emergencies in their specialty. Able to interpret information and take appropriate action and to lead others to do so.
- To undertake and promote practice sensitive to the needs of patients and families from multicultural backgrounds.
- Advise and support patients to manage their symptoms.
- Attend Consultant led screening review meetings weekly, manage and report on cases (as appropriate to the role).
- To monitor staff's compliance with all training requirements and to maintain appropriate documentation on staff progress and achievements.
- Provide a supportive, motivating working environment and be a visible, accessible figure that staff, and others can turn to for assistance, advice and support.
- Promote multi-professional communication and collaborative working across the TLHC programmes.
- To deputise for the Clinical Lead Nurse and Head of Nursing on matters generally, as and when required.

Clinical:

- Provide specialist nursing advice to the nursing team, the wider TLHC team, commissioners and patients.
- Work autonomously as well as part of a multi-disciplinary team.
- Provide nurse led clinics.
- Ability to provide health promotion and smoking cessation advice.
- Possess a working knowledge of respiratory equipment. For example: inhalers, spirometers and lung function testing devices.
- Knowledge of lone working policy.
- Analyse, monitor and evaluate standards of care by engaging in audit and/or information collection.
- Apply and evaluate research findings in nursing practice to support the clinical Leads to improve the standards of care delivered.
- Ensure patient care is delivered in accordance with the 15 standards set out in the TLHC national standard protocol and to the agreed standard.
- Have a working knowledge of Health and Safety regulations and emergency clinical procedures, ensuring that appropriate action is taken in response to an emergency.
- Work closely with the Clinical Lead Nurse and HON to promote and monitor the adherence of infection control policies and procedures. Ensure the working environment is clean and fit for purpose.
- Ensure adequate and appropriate patient and nursing documentation and records are maintained (written and electronic).

Management:

- Demonstrates effective leadership at all times.
- Demonstrates supervisory skills for junior and support staff.
- Utilise InHealth Policies, Procedures and Guidelines actively contributing to their development.
- Contribute to the efficient use and utilisation of resources.

Job description

- Participate in the retention and recruitment of staff relevant to the area and the role.
- Actively contribute to multi-disciplinary teamwork.
- Deal personally with patients, relatives or visitors who make a complaint in line with InHealth policy.
- Deal with emotional and psychological issues as they arise. Education, Research, Audit and Clinical Governance.
- Support teaching of the multi-disciplinary nursing team to maintain the learning environment.
- Demonstrate responsibility for professional development.
- Incorporate health education for health promotion in working practices.
- Demonstrate practical application of specialist knowledge.
- Identify, collect and participate in the evaluation of information to support multi-disciplinary clinical decision making by developing and implementing guidelines and policies; propose changes to working practices, policies or procedures.
- Contribute to dissemination and implementation of evidence-based care in the writing of shared guidelines /protocols for care.
- Lead or contribute, where appropriate, in clinical audit.
- Supports TLHC senior management team with the performance management process (including human resource and attendance management) and ensure that staff are managed effectively and in line with InHealth policy.
- Ensure that patients and the public feedback is encouraged, heard, responded to and acted upon.
- Support the HON to lead an annual review of nursing team roles within the TLHC programmes so that new and expanded responsibilities are developed where appropriate and skill mix changes implemented as required, to ensure appropriate transformation of the workforce linked to local and national initiatives.
- Promote inter-professional communication and collaborative working.
- Responsible for improvement and effective management of change by acting upon audit and other reviews to implement agreed new approaches to raise the quality of care.
- Support the HON to promptly and efficiently analyse and formally respond to, follow up and manage critical incidents as highlighted by the adverse incident reporting system and complaints.
- Represent InHealth on regional working groups, committees and meetings as necessary (including network), and partake in all related work/activities.

Educational:

- Promote an effective and reflective learning environment where staff evaluate and deliver care based on evidence and best practice in line with a programme of Quality Governance to ensure a happy and competent workforce.
- Co-ordinate and deliver work-based learning and other CPD programmes remotely as required.
- Advise nursing teams about educational opportunities.
- Assist staff to identify professional development needs that will ensure the staff member develops knowledge and skills within TLHC speciality.
- Demonstrate strategies that will assist in the integration of learning both in the practical and educational setting by working in partnership with our colleagues across primary, secondary and tertiary care.

Job description

- Support TLHC Team Leads to create an environment which is challenging, stimulating and supportive to individuals, promoting life-long learning in the improvement of patient care.
- Be conversant with the current training curricula for all learners in the care environment and encourage professional development through coaching and clinical supervision.
- Maintain own personal and professional development in accordance with registered body and other national guidelines, setting own developmental objectives under supervision through a robust appraisal system.
- Be willing to undertake any additional roles as detailed by the HON.

Professional:

- Maintain good working relationships with our TLHC partners and stakeholders to adapt learning programmes as our service develops.
- Maintain own awareness of current clinical and professional issues.
- Develop professional networks with our wider partners delivering TLHC nationally.
- Be accountable for one's actions in accordance with the code of professional conduct and demonstrate a professional approach to work, act in accordance with InHealth values and NMC Code of Professional Conduct at all times.
- Be willing to undertake further training and academic qualifications as relevant to the role and service.
- Demonstrate a personal commitment to continuing professional development and lifelong learning.
- Contribute and participate in the clinical supervision provided across the nursing teams.

What we are looking for:

- A team player who is supportive, reliable and trustworthy who gets stuck in and creates a positive atmosphere.
- A team leader who can be relied upon to drive forward quality and support and motivate their team.
- Someone who thrives on working under pressure and is calm in challenging situations.
- A person who makes good decisions, taking own initiative as appropriate.
- Someone who is approachable, dedicated and hardworking.
- A great communicator at all levels.
- Someone with a flexible and dedicated approach to work.
- Someone who is self-motivated and proactive.
- Someone that demonstrates drive and ambition to ensure patient safety and excellent service provision.
- Assertive, tactful and diplomatic.
- Ability to encourage and motivate self and others.
- Ability to work effectively using own initiative.
- A willingness to challenge the status quo.

Job description

- High degree of personal and professional probity, integrity and credibility.

You will have experience of:

- Evidence of ongoing and sustained continuing professional development.
- Supervising members of staff and offering support and guidance where needed.
- Working in line with national and local policies.
- Working within teams and or external stakeholders from a variety of different backgrounds.

Qualifications/training required:**Essential criteria:**

- First level registered nurse with a minimum of 2 years working at a senior level of Band 7 equivalent or minimum of 4 years working at Band 6 equivalent to include respiratory nursing.
- Educated to degree level or equivalent experience.
- Recognised teaching and assessing qualification.
- Have proven effective management and leadership skills.
- Have professional and personal credibility.
- Excellent written and verbal communication skills and be able to organise and prioritise own and others workload.
- Excellent clinical skills working at an advanced level.
- Good audit/reporting skills.
- Have a full clean driving license.

Desirable criteria:

- Spirometry experience and or ARTP accreditation and registration. (Training will be provided).
- IRMER qualification. (Training will be provided).
- Smoking cessation qualification. (Training will be provided).
- Recognised leadership qualification. (Or willingness to work towards).
- Recognised teaching qualification.
- Have in-depth knowledge and understanding of TLHC screening programmes.